

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES
AUGUST 19, 2025**

https://www.youtube.com/watch?v=M_zybqlemy0

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 5:52 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Nick Stauff, Trustee Bob Rohde, Trustee Rachel Pader, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson. Trustee Kelli Belt was absent and excused.

Also Present: Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Treasurer, Colin Palm; Police Chief Heier and School Resource Officer Buddenhagen.

2. Public Hearings/Presentations – None.

3. Approval of Minutes of Previous Meeting

a. Minutes of the Regular Village Board Meeting – August 5, 2025

Trustee Stauff moved, seconded by Trustee Rohde to approve the August 5, 2025, minutes of the Regular Village Board meeting as presented.

Motion carried 6-0.

4. Citizen Comments – None.

5. Ordinances –

a. Review, discussion and possible action on Ordinance 2025-09: An Ordinance to Create Section 54.112.2 of the Municipal Code of the Village of Pewaukee Regarding the Prohibition of Bullying and Harassment.

Trustee Rohde asked for an introduction/background of this ordinance. Chief Heier explained that the ordinance was proposed by SRO Buddenhagen and researched by Attorney Gralinski for other examples in the state. SRO Buddenhagen explained the trend toward cyber-bullying and how some examples of recent cases exposed a gap in how the Village could respond to certain circumstances. She explained some of the features of the ordinance and alternatives to citation. Trustees Grabowski, Kreuser and Stauff expressed concerns that the level of forfeiture was too low to be a deterrence to bullying. SRO Buddenhagen and Attorney Gralinski explained how the base fines were in addition to the court costs so the final penalty was higher than the fine defined in the ordinance. President Knutson suggested that the middle fines should be increased to allow for an initial mistake but for greater deterrence for repeat offenders. Trustee Pader asked about the process of enforcement. Trustee Rohde recommended the Board approve the ordinance as proposed.

Trustee Grabowski moved, seconded by Trustee Stauff to adopt Ordinance 2025-09 but changing the initial fine to be \$100 and going up with subsequent citations.

Motion carried 5-1, Trustee Kreuser voting no who supported the ordinance but wanted a higher penalty schedule.

b. Review, discussion and possible action on Ordinance 2025-10: An Ordinance to Repeal Chapter 92

of the Municipal Code of the Village of Pewaukee Regarding the Transportation Utility.

Attorney Gralinski explained the Village has a court order to discontinue the transportation utility fee.

Trustee Rohde moved, seconded by Trustee Pader, to approve Ordinance 2025-10 as presented. Motion carried 5-1, Trustee Grabowski voting no who wanted to preserve the funding.

6. **Resolutions** – None.

7. **Old Business** – None.

8. **New Business**

a. Review, discussion and possible action to approve the quarterly financial reports.

Administrator Heiser explained that this is the first set up reports submitted by the new Village Treasurer Colin Palm. They were meant to continue the practice established by his predecessors and Treasurer Palm was present to answer questions. President Knutson praised the quality of the reports. The Board did not have any questions.

Trustee Rohde moved, seconded by Trustee Grabowski, to approve the reports.

Motion carried 6-0.

b. Review, discussion and possible action to approve an agreement with Park Avenue Pizza at 121 Park Avenue to reserve three parking spaces on Park Ave.

Administrator Heiser introduced this item, how it was parallel to a request approved for Beach Bum Bakery. Trustee Grabowski clarified that this is not for on-street dining; this is for parking. Trustee Stauff expressed concerns about a developing pattern of businesses reserving space. Trustee Grabowski commented that he sees drivers ignore parking restrictions frequently for access to the beach and that the business owners would pay for signage. Trustee Rohde commented that it would support a local business. Trustee Kreuser asked how this would be handled when the business was closed and it was understood enforcement commences upon complaint of the business so there could not be a complaint if it was closed.

Trustee Grabowski moved, seconded by Trustee Rohde to approve the agreement.

Motion carried 5-1, Trustee Stauff voting no.

c. Review, discussion and possible action regarding a request for a stop sign at the railroad crossing on Kopmeier Drive.

Trustee Grabowski described the consideration of this item at the August 5, 2025, Public Works and Safety Committee that resulted in a recommendation from them to install it. Administrator Heiser recommended deferring this item until September 2 for a resolution to amend the Village traffic map.

Trustee Grabowski moved, seconded by Trustee Pader to defer this item until September 2.

Motion carried 6-0.

d. Review, discussion and possible action to approve a time-line for the 2026 budget.

Administrator Heiser briefly summarized the proposed schedule.

Trustee Pader moved, seconded by Trustee Kreuser to approve the 2026 budget time-line as presented.

Motion carried 6-0.

e. Review, discussion and possible action on the bills and invoices from July, 2025.

Trustee Kreuser moved, seconded by Trustee Rohde to approve all bills and invoices from July, 2025, except those pertaining to the Library.

Motion carried 6-0.

Trustee Kreuser moved, seconded by Trustee Pader, to acknowledge the bill and invoices for the Library.

Motion carried 6-0.

9. Citizen Comments – None.

10. Adjournment

Trustee Rohde moved, seconded by Trustee Kreuser to adjourn the August 19, 2025, Regular Village Board meeting at approximately 6:49 p.m.

Motion carried 6-0.

Respectfully Submitted,

Matt Heiser
Village Administrator